

Minutes of the Judiciary and Law Enforcement Committee

Friday, November 16, 2018

Chair Wolff called the meeting to order at 8:30 a.m.

Present: Supervisors Peter Wolff, Chuck Wood, Mike Crowley, Jim Batzko, Tyler Foti, and Jennifer Grant. **Absent:** Tim Dondlinger.

Also Present: Legislative Policy Advisor Sarah Spaeth, Chief of Staff Mark Mader, Business Manager Lyndsay Johnson, Financial Analyst Josh Joost, County Board Chair Paul Decker, Facilities Manager Shane Waeghe, and Public Works Director Allison Bussler.

Approve Minutes of October 12, 2018

MOTION: Crowley moved, second by Batzko to approve the minutes of October 12. Motion carried 6-0.

Executive Committee Report of October 23, 2018

Wolff advised the Executive Committee approved nine appointments and heard standing committee reports.

Future Meeting Dates

- December 7, 2018
- January 11, 2019

Discuss and Consider Ordinance 173-O-061: Approve The Waukesha County Sheriff's Department Contract With The Town Of Lisbon To Provide Police Services

Johnson and Joost discussed this ordinance which authorizes the Sheriff's Department to continue to provide police services to the Town of Lisbon. The Department has provided municipal patrol coverage to the Town since 2008. The negotiated contract will require the County to provide patrol coverage along with necessary equipment for one deputy 24 hours a day with about 5.01 full-time equivalent positions factoring in training, benefit time, etc. as well as dedicated supervision of four hours per week through a shared supervisor position. In addition, the contract allows for separate charges for all overtime costs and transcription costs incurred from policing functions.

The Town of Lisbon will pay the County for the base service level in monthly installments based on the annual budgeted costs of supplying contract police services, with actual overtime and transcription charges reimbursed quarterly. Proportional charges for indirect costs are also included in the contract amount. Therefore, there is no direct tax levy impact. Charges will be adjusted annually to reflect the adopted budget. The contract term will be from January 1, 2018 through December 31, 2022. Based on the Department's full cost recovery contract methodology, the Town will be expected to pay an estimated \$707,651 in fiscal year 2019. The 2019 Sheriff's Department budget, as presented to the County Board, includes the continuation of the Town of Lisbon contract. The budget also includes all positions necessary for the continuation of this contract.

MOTION: Batzko moved, second by Foti to approve Ordinance 173-O-061. Motion carried 6-0.

Discuss and Consider Ordinance 173-O-062: Authorize The Waukesha County Sheriff's Department To Contract With The Town Of Waukesha To Provide Police Services

Johnson and Joost discussed this ordinance which authorizes the Sheriff's Department to continue to provide police services to the Town of Waukesha. The Department has provided municipal patrol coverage to the Town since 2004 and plans to continue to do so by entering into another contract agreement for 2019. The contract will require the County to provide patrol coverage, along with necessary equipment for one rotating shift (five days on, two days off, four days on, and two days off) with about 1.19 full-time equivalent positions factoring in training, benefit time, etc. In addition, the contract allows for separate charges for all overtime costs and transcription costs incurred from policing functions.

The Town will pay the County for the base service level in monthly installments based on the annual budgeted costs of supplying contract police services, with actual overtime and transcription charges reimbursed quarterly. Proportional charges for indirect costs are also included in the contract amount. Therefore, there is no direct tax levy impact. The contract term will be from January 1, 2019 through December 31, 2019. Based on the Department's full cost recovery contract methodology, the Town will be expected to pay an estimated \$159,805 in fiscal year 2019. The 2019 Sheriff's Department budget, as presented to the County Board, includes the continuation of the Town of Waukesha contract. The budget also includes all positions necessary for the continuation of this contract.

MOTION: Crowley moved, second by Wood to approve Ordinance 173-O-062. Motion carried 6-0.

Discuss and Consider Ordinance 173-O-063: Authorize The Waukesha County Sheriff's Department To Contract With The Village Of Merton To Provide Police Services

Johnson and Joost discussed this ordinance which authorizes the Sheriff's Department to continue to provide police services to the Village of Merton. The Department has provided municipal patrol coverage to the Village since 1998 and plans to continue to do so by entering into another contract agreement beginning in 2019. The contract will require the County to provide patrol coverage, along with necessary equipment for one rotating shift (five days on, two days off, four days on, and two days off) with about 1.19 full-time equivalent positions, factoring in training, benefit time, etc. as well as dedicated supervision of two hours per week through a shared supervisor position. In addition, the contract allows for separate charges for all overtime costs and transcription costs incurred from policing functions.

The Village will pay the County for the base service level in monthly installments based on the annual budgeted costs of supplying contract police services, with actual overtime and transcription charges reimbursed quarterly. Proportional charges for indirect costs are also included in the contract amount. Therefore, there is no direct tax levy impact. Charges will be adjusted annually to reflect the adopted budget. The contract term will be from January 1, 2019 through December 31, 2023. Based on the Department's full cost recovery contract methodology, the Village will be expected to pay an estimated \$175,545 in fiscal year 2019. The 2019 Sheriff's Department budget, as presented to the County Board, includes the continuation of the Village of Merton contract. The Budget also includes all positions necessary for the continuation of this contract.

MOTION: Wood moved, second by Foti to approve Ordinance 173-O-063. Motion carried 6-0.

Discuss and Consider Ordinance 173-O-064: Authorize The Waukesha County Sheriff's Department To Contract With The Town Of Merton To Provide Police Services

Johnson and Joost discussed this ordinance which authorizes the Sheriff's Department to continue to provide police services to the Town of Merton. The Department has provided municipal patrol coverage to the Town since 1993 and plans to continue to do so by entering into another contract agreement beginning in 2019. The contract will require the County to provide patrol coverage, along with necessary equipment for one rotating shift (five days on, two days off, four days on, and two days off) with about 1.19 full-time equivalent positions, factoring in training, benefit time, etc. In addition, the contract allows for separate charges for all overtime costs and transcription costs incurred from policing functions.

The Town will pay the County for the base service level in monthly installments based on the annual budgeted costs of supplying contract police services, with actual overtime and transcription charges reimbursed quarterly. Proportional charges for indirect costs are also included in the contract amount. Therefore, there is no direct tax levy impact. Charges will be adjusted annually to reflect the adopted budget. The contract term will be from January 1, 2019 through December 31, 2023. Based on the Sheriff's Department's full cost recovery contract methodology, the Town of Merton will be expected to pay an estimated \$169,074 in fiscal year 2019. The 2019 Sheriff's Department budget, as presented to the County Board, includes the continuation of the Town of Merton contract. The Budget also includes all positions necessary for the continuation of this contract.

MOTION: Grant moved, second by Wood to approve Ordinance 173-O-064. Motion carried 6-0.

Discuss and Consider Ordinance 173-O-065: Authorize The Waukesha County Sheriff's Department To Contract With The Village Of Sussex To Provide Police Services

Johnson and Joost discussed this ordinance which authorizes the Sheriff's Department to continue to provide police services to the Village of Sussex. The Department has provided municipal patrol coverage to the Village since 1973 and plans to continue to do so by entering into another contract agreement beginning in 2019. The contract will require the County to provide patrol coverage, along with necessary equipment for two deputies twenty-four hours a day, seven days per week with about 10.02 full-time equivalent positions, factoring in training, benefit time, etc. The contract also includes a dedicated lieutenant position fully funded by the Village of Sussex and a dedicated captain position, partially paid for by the Village of Merton and the Town of Lisbon. In addition, the contract allows for separate charges for all overtime costs and transcription costs incurred from policing functions.

The Village of Sussex will pay the County for the base service level in monthly installments based on the annual budgeted costs of supplying contract police services, with actual overtime and transcription charges reimbursed quarterly. Proportional charges for indirect costs are also included in the contract amount. Therefore, there is no direct tax levy impact. Charges will be adjusted annually to reflect the adopted budget. The contract term will be from January 1, 2019 through December 31, 2023. Based on the Department's full cost recovery contract methodology, the Village of Sussex will be expected to pay an estimated \$1,599,765 in fiscal year 2019. The 2019 Sheriff's Department budget, as presented to the County Board, includes the continuation of the Village of Sussex contract. The budget also includes all positions necessary for the continuation of this contract.

MOTION: Batzko moved, second by Grant to approve Ordinance 173-O-065. Motion carried 6-0.

Presentation on the Courts Tower Construction Timeline and Design

Waeghe provided the committee a document outlining the construction timeline for the courts tower and presented a PowerPoint that showed renderings of the new building.

Legislative Update

Spaeth updated the committee on the election results and special session.

MOTION: Foti moved, second by Crowley to adjourn at 9:28 a.m. Motion carried 6-0.

Respectfully submitted,

Michael A. Crowley

Michael A. Crowley
Secretary